

## **Clarification Text on the Law on the Personal Data Protection Law**

As Flap Congress Meeting Services Automotive and Tourism AŞ ( FlapTour), we believe that the protection and privacy of our participants' personal data is the fundamental right of individuals and we work to protect your security. Therefore, we would like to inform you about your rights regarding the use and protection of your personal data within the scope of the legislation in force.

### **1. Data Controller**

Within the scope of the Personal Data Protection Law No. 6698 ("PDPL"), FlapTour has the title of Data Controller as the legal entity that determines the purposes and means of processing personal data and is responsible for the establishment and management of the data recording system. As the data controller, our company has the obligation to inform the participants whose personal data it processes, to prevent the illegal processing of these data or to prevent unlawful access to the data and to ensure its preservation.

### **2. Legal Basis for Collection of Personal Data**

Personal data belonging to participants in activities such as meetings, congresses, seminars that FlapTour organizes or provides supplier support, persons to whom it provides accommodation, flight tickets and transfer services, newsletter subscribers, signature campaign participants and third parties visiting our sites are processed in accordance with the provisions of the relevant legislation, in particular the Constitution of the Republic of Turkey, PDPL and Turkish Penal Code.

Your personal data is processed;

- in compliance with the law and honesty rules,
- correctly and up-to-date when needed
- For certain, clear and legal purposes,
- In connection with the processing purposes, in a limited and reasonable manner,
- For the period required for the processing purpose and to be preserved as needed.

### **3. Why do we use your personal data**

The following personal data of congress, meeting, seminar participants organized by FlapTour and service recipients for hotel, flight ticket and transfer services created by FlapTour

name, surname, job and contact information, graduation year, education and profession information, photos, videos can be collected, processed and shared for the following purposes within the limits set forth in the Law and relevant legislation:

- a) Receiving the applications of the participants, activating and updating the information of the participants,
  - b) Informing our members about our activities such as summits, meetings, conferences, workshops, and providing the opportunity to benefit from these activities,
  - c) In line with the other fields of activity of FlapTour, preparing materials to introduce our company and/or the cooperating associations, 3rd Party business partners, announce the events and activities, ads, declarations through booklets, brochures, journals, e-mails and other digital products,
  - d) Our members can benefit from the products and services offered to the participants by our company, by making information and announcements regarding the information requested by our participants.
- Carrying out the necessary work by the relevant employees and to carry out the processes,

e) Preparation, creation, updating and management of websites and mobile applications belonging to our company and / or created by our company,

f) Preferences, transactions, browsing time and personal data of our participants in channels such as websites, mobile applications, where they can log in or use their user name and password, and other relevant details can be processed together with other data obtained,

g) Fulfilling the notification obligations of our company to the administrative authorities, as stipulated in the Turkish legislation and for the reasons required by the legislation,

h) Keeping the credit card information of our participants who give automatic payment / mail order orders in a secure environment,

i) Sharing our participant information and activities in order to carry out joint activities and activities with other real or legal persons in the works that FlapTour organizes and/or participates in. You can update your communication permissions at any time, and you can change your choice of whether or not to receive messages at any time. Likewise, you can cancel your credit card automatic/mail order payment order at any time by contacting our company and requesting that your card information be deleted.

#### **4. Collecting Personal Data**

FlapTour collects your data through FlapTour websites, mobile applications, signature campaigns, booth works, events and membership activities made over the phone, within the scope of the information and permissions you provide.

#### **5. With whom and why your personal data is shared**

As a rule, FlapTour does not transfer the contact information of participants, petitioners and other third parties to third parties without the express consent of their owners. In addition, personal data can be transferred to contracted third parties and related organizations within the limits stipulated by the legislation in order to send the promised contents and materials such as bulletins, event information and environmental news.

#### **6. Circumstances in which FlapTour May Process Your Personal Data Without Your Express Consent pursuant to PDPL**

As per Article 5 of the PDPL, FlapTour may process your personal data, which it has received in accordance with the law, without your explicit consent, in the following cases:

a) Where expressly provided for by law,

b) If you, as the data owner, are unable to express your consent due to actual impossibility, or in cases where your consent is not legally valid, your own or someone else's life or if it is mandatory to process your personal data for the protection of bodily integrity,

c) Provided that it is directly related to the establishment or performance of a contract, it is necessary to process the personal data of the parties to the contract,

d) It is mandatory for the data controller to fulfil its legal obligation,

e) Your personal data has been made public by you,

f) Data processing is mandatory for the establishment, exercise or protection of a right,

g) Data processing is mandatory for the legitimate interests of the data controller, provided that it does not harm your fundamental rights and freedoms.

## **7. Rights arising from the Law on Protection of Personal Data**

We would like to remind you that in accordance with the Personal Data Protection Law, about your personal data, you have the following rights

- a) Learning whether it has been processed or not,
- b) Requesting information if processed,
- c) Learning the purpose of processing and whether it is used in accordance with its purpose,
- d) Knowing the third parties to whom it was transferred in the country or abroad,
- e) Request for correction if it is deficient or processed wrong,
- f) Requesting its deletion or destruction within the framework of the conditions stipulated in Article 7 of the PDPL,
- g) Requesting notification of the transactions made in accordance with subparagraphs (e) and (f) above, to the third parties to whom it was transferred,
- h) Objecting to the emergence of a result against you due to the analysis exclusively by automated systems,
- i) Demanding for compensation of the damage in case you suffer damage due to processing in violation of the PDPL.

We remind you that your applications will be answered by us within 30 days at the latest, and you can apply to the Personal Data Protection Authority within 30 days of receiving our response.

In accordance with the first paragraph of Article 13 of the PDPL, the applications regarding these rights to be made to FlapTour, which is the data controller,

Should be submitted to us in writing or by other methods determined by the Personal Data Protection Board. In this context, applications to FlapTour can be made in writing in person, through a notary public or by sending an e-mail to [kvkk@flaptour.com.tr](mailto:kvkk@flaptour.com.tr)